



Now Hiring: 2020 Operations Staff

Queens County Farm Museum (QCFM) is one of the longest continually farmed sites in New York State. It is a NYC Landmark and on the National Register of Historic Places. Queens County Farm Museum is located at 73-50 Little Neck Parkway, Floral Park, NY 11004.

Job Description: Part-time to Full-time Operations Staff

QCFM seeks an Operations staff person to join its team. This team member will support the Operations Department, which maintains the buildings and grounds on site, produces special events, and supports the farm's other departments.

Responsibilities

The Operations Department employee's duties vary according to season and event schedule.

- Assist all aspects of event preparation and execution including set-up, break-down, event support, garbage disposal, restroom cleanliness, recycling and visitor services
- Operation of farm utility vehicles
- General maintenance and cleaning of facilities and grounds
- Other duties and responsibilities as assigned by the Director of Operations and/or Executive Director

Required Experience & Qualifications

- Physical Requirements: Considerable physical stamina is required as well as the ability to lift up to 50lbs
- Valid driver's license required
- Evening and Weekend work required, may require occasional late evenings
- Ability to operate farm equipment and machinery in a safe manner
- Ability to communicate and work effectively with staff and visitors in high-volume setting
- Self-motivated, punctual, & strong time management skills

Preferred Skills:

- Experience driving tractors and zero-turn mowers
- Knowledge of tree care and landscaping a plus

Hours & Compensation

Part-time to full-time, hourly position. **Must** be able to work weekends and holidays during special events. Event schedule includes dates every weekend in the fall from September through November. Hourly rate starts at \$16.00/hour.

To Apply

Please send resume and cover letter to: **gary@queensfarm.org**.

Queens County Farm Museum (QCFM) supports diversity in the workplace. QCFM is an equal opportunity / affirmative action employer (EOE) and supports a drug-free workplace.

Applications will be accepted until position is closed.